

**District IV Citizen Review Panel
707 N. Armstrong Pl, Boise, ID 83704
Bluebird Room
Wednesday December 30, 2020
4:00 pm – 4:30 pm**

Join Zoom Meeting
<https://us02web.zoom.us/j/85891137416>

Meeting ID: 858 9113 7416

Find your local number: <https://us02web.zoom.us/u/km2v1Mpl4>

Meeting Minutes

In attendance

Members: Brian McCauley, Nicole Noltensmeyer, Darcie Bobrowski, Kym Nilsen, Melissa Mezo, Allison Berkson, and Shannon McCarthy.

Staff: Courtney Boyce (CDH, Public Health District Liaison)

Guests: Britney Journee

Call Meeting to Order

Brian McCauley, the District IV Citizen Review Panel Chair, called the meeting to order at 4:03pm after quorum established.

Motion: Brian motioned to approve the agenda as written. Nicole seconded. None opposed.

Executive Session: CRP Applicant Interview

Motion: At 4:06pm, Nicole Noltensmeyer moved to go into Executive Session as per Idaho §16-647 the District IV Citizen Review Panel can enter into Executive Session, to consider hiring wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, as outlined in §74-206(a). Kym seconded. Roll call to approve the motion: Nicole Noltensmeyer, Aye; Darcie Bobrowski, Aye; Melissa Mezo, Aye; Kym Nilsen, Aye; Shannon McCarthy, Aye; Brian McCauley, Aye; Allison Berkson, Aye.

At 4:07pm, the Panel unanimously entered into Executive Session with Britney Journee, an applicant interviewing to fill a planned voluntary member vacancy with the District IV Citizen Review Panel. Britney Journee has a Masters in Mental Health Counseling and is the Associate Behavioral Health Director at Terry Reilly Health Services, with 15 years of clinical experience.

Motion: At 4:37pm, Brian motioned to exit Executive Session. Shannon seconded. Roll call to approve the motion: Allison Berkson, Aye; Nicole Noltensmeyer, Aye; Shannon McCarthy, Aye; Kym Nilsen; Aye; Darcie Bobrowski, Aye; Melissa Mezo, Aye; Brian McCauley, Aye.
At 4:38pm, the Panel moved out of Executive Session and into regular Session.

Motion: Brian motioned to amend the agenda to include a discussion and vote of the CRP member applicant. Shannon seconded. None opposed. The motion carries.

Motion: Brian motioned to vote to approve Brittany Journee as a replacement for Melissa Mezo's seat as a District IV Citizen Review Panel Member. Shannon seconded. Roll call to approve the vote: Allison Berkson, Aye; Nicole Noltensmeyer, Aye; Shannon McCarthy, Aye; Kym Nilsen; Aye; Darcie Bobrowski, Aye; Brian McCauley, Aye. Melissa Mezo abstained. Quorum established. The motion and vote passes. Brittany Journee will replace Melissa Mezo as a District Iv Citizen Review Panel Member.

Courtney discussed that the member terms of all Panel members that are not a part of the Executive Committee are ending January 1st, 2021. This will be discussed in the January meeting, in addition to the review of the bylaws, and addressing possible amendments to include an Appointing Committee. Melissa Mezo will need to submit a letter of resignation, will be forwarded to the Idaho Department of Health and Welfare which will indicate her resignation at the end of her membership term. This letter will be used to begin the process of revoking Melissa's access to e-Cabinet and other CRP technology, and abide by the MOU and NDA. This process will also allow the Panel to proceed with Brittany's application, in order to remain within Idaho §16-647 (2) in having only seven panel members.

Adjourn

Brian McCauley, the District IV Citizen Review Panel Chair, adjourned the meeting at 4:50pm.

Courtney Boyce prepared the meeting minutes.